

Job Description for Position of Nursery Attendant at Faith Lutheran Church

Theological Grounding:

Faith considers children to be a special gift from God. Our nursery is therefore more than a baby-sitting service, it is a ministry of our congregation to welcome and nurture these special gifts.

Theological Practice:

We believe that a nursery ministry is most vital, healthy, and dynamic when it:

- Treats each child as a uniquely gifted child of God as witnessed in the scriptures and Lutheran theology.
- Treats parents and guardians with respect and courtesy.
- Provides a safe, clean, supervised area for children to play and rest.
- Allows parents/guardians a respite from the work of child care so they may worship “worry free.”
- Encourages and expects the use of the gifts of ALL the congregation (children, youth and adults) in nursery ministry.

General Job Description:

The Nursery Attendant will be a leader for Sunday Nursery ministry at Faith Lutheran Church. Specific duties will include providing oversight, coordination, planning, implementation and appropriate supervision for children in the nursery on Sunday mornings. The nursery program currently includes an early service (8:00 a.m.), Sunday School (9:15 a.m.), and the late service (10:30) during September through May. During June, July, and August the nursery is only available during the early (8:00 a.m.) and late services (9:30 a.m.).

Specific Job Description

- Relate well with children 0-5 years of age.
- Promptly arrive at 7:30 a.m. and stay until 12:00 noon.
- Ensure consistent quality care for children using the nursery
- Model appropriate behavior for adult and youth helpers.
- Maintain accurate records of who uses the nursery.
- Sanitize and inspect toys for safety on a regular basis.
- Assist in training youth in proper child care procedures.
- Provide nursery care on special occasions when possible.
- Consult with Pastor or Administrative Assistant regarding concerns for the nursery ministry.

Terms of Position

1. A continuous position—with annual evaluation.
2. Accountable to and supervised by the Church Council and Pastor.
3. Attend meetings of the Worship Team when requested.
4. Compensation agreement: 4.5 hrs/wk (additional hours as needed during times such as lent, advent, congregational meetings, etc. Wage is \$10- \$15 (Depending on Qualifications) no benefits.
5. Must be 18 years of age or older.

**INQUIRIES SHOULD BE DIRECTED TO PASTOR MIKE KNAUFF AT
FAITH LUTHERAN CHURCH- 303 NORTH RIDGE ROAD - CASTLE ROCK, CO 80104
PHONE: (303) 688-3476 FAX: (303) 688-4302 EMAIL: pastor@faithcrco.org**

FAITH LUTHERAN CHURCH JOB APPLICATION

Name: _____ **Date:** _____

Address: _____

Phone: _____

Position applying for: _____

Why are you interested in this position? _____

How long have you resided at your current address? _____ years

Have you ever been convicted of a felony? Yes _____ No _____

If yes please explain: _____

Please list two references, which are not related to you, along with their phone number and address:

1. _____

2. _____

My signature below signifies that the information I've provided on this form is accurate and truthful.

Signature: _____

If applicable, please send your resume along with this job application form.