

JOB DESCRIPTION

DIRECTOR OF CHORAL MINISTRY

POSITION TERMS

1. A continuous call with annual evaluation.
2. Accountable and supervised by the Senior Pastor and Church Council.
3. Attend general staff meetings and monthly worship team meetings
4. Position is for an average of 20 hours per week for 12 months and includes:
 - Salary
 - Vacation
 - Sick Leave

GENERAL JOB DESCRIPTION

The Director of Choral Ministry will be responsible for the adult choral music ministry at Faith Lutheran Church. This position requires a person with a minimum of a college music degree who is proficient in the selection of choral music, reading of music, and directing of choral music. A successful applicant must also have a proficiency in people skills, as well as an understanding of Lutheran worship and theology.

SPECIFIC JOB DESCRIPTION

The Director of Choral Ministry will

1. Develop choral ministry at Faith Lutheran Church
 - a. Serve as Director of the Adult Choir
 - Select music for the adult choir and oversee the choir's music library
 - Prepare for weekly rehearsal (*wed nights*) September through May
 - Conduct weekly rehearsals and direct Sunday choir anthems
 - *The Adult Choir presently sings at the late service on the 1st and 3rd Sundays of the month and at the early service on the 2nd Sunday of the month.*
 - b. Develop a Saturday evening contemporary worship service.
2. Facilitate the musical support of all worship services including
 - a. Instrumental music for festival Sundays
 - b. The use of volunteers to present special music at services without the adult choir

APPLICATION FOR EMPLOYMENT

POSITION APPLYING FOR: _____ **DATE:** _____

PERSONAL INFORMATION

Legal Name: First _____ Last _____ Middle Initial _____

Address: Street _____ City _____ State _____ Zip code _____

Home Telephone: _____ Other Telephone: _____

E-mail: _____ Social Security: _____

Are you at least 18 years old? Yes No

Are you legally eligible for employment in the United States? Yes No

United States Visa status, if applicable: _____

Have you been convicted of a felony? Yes No

If yes, please explain circumstances:

POSITION INFORMATION

Position(s) applying for: _____

Salary desired: \$ _____

Employment status desired: Full Time Part Time Temporary

If hired, when could you start? _____

How did you hear about this job? _____

Please attach your resume listing previous work experience and educational achievements as well as 3 references and their contact information